

PIKE COUNTY BOARD of HEALTH MINUTES

Tuesday, June 7, 2017

MEMBERS PRESENT:

Joey Collins, D.V.M., Chairman
Mary Anne Belcher, O.D.
James Justice, D.M.D.
Paul Maynard, M.D.
Debra Huffman, Lay person
Traci Thornsbury, APRN, FNP-C
R. V. Mettu, M.D.
Diana Thacker, Physical Court Representative
Kevin Prater, Proxy, Judge Executive

OTHERS PRESENT:

Dr. Rangel, Sec., Director
Cindy Hamilton
Jim Cecil
Suetta Clevinger
Shelebra Bartley, PA-C
Jackie Cole
Brenda Allen-Taylor
Leslie Hamilton
Layne Blackwell
Delana Gilliam
Lisa Wilcox

MEMBERS NOT PRESENT:

Bill Deskins, Judge Executive
Laura Paula Ashby-Jones, D.O.
Marietta Campoy, Pharmacist

Call to Order

Dr. Collins called the meeting to order at 6:06 p.m. It was noted that a quorum was present.

Adoption of Agenda

A motion was made to accept the agenda by Diana Thacker and a second by Dr. Justice. Motion carried unanimously.

Approval of March 7, 2017 Minutes

A motion was made by Diana Thacker and a second by Dr. Mettu to accept the minutes of the March 7, 2017 board meeting. Motion carried unanimously.

Financial Report Taxing District Expenses/Account Balances

Jim Cecil, Director of Administrative Services, gave the Financial Report. Board members were given a copy of the board of health account balances, showing the beginning balances, amount of receipts and disbursements, and the total ending balances for each of the district's checking and CD accounts. After reviewing the expenses, a request was made for a motion to approve the expenditures that total \$401,500.

A motion was made by Mary Anne Belcher and a second by Debra Huffman to approve the expenditures. Motion carried unanimously.

FY 16-17 Revenue and Expense Report

Jim Cecil, Director of Administrative Services, distributed the Revenue and Expense reports for month ending April 30th. Based on the projected surplus, we are recommending an amendment to the current year's Taxing District Budget that decreases the total budgeted transfer for the FY to \$1,200,000.

After reviewing the Revenue and Expense report, a request was made for a motion to amend the taxing district budget and lower the amount of funds to transfer to the health department for FY16-17 to a total of \$1,200,000.

A motion was made by Mary Anne Belcher and a second by Debra Huffman to amend the taxing district budget and lower the amount of funds to transfer to the health department. Motion carried unanimously.

Mr. Cecil requested a motion to approve the transfer of any necessary amounts from the health department's unrestricted fund balance to cover any cost centers with year-end deficits during the closeout process.

A motion was made by Mary Anne Belcher and a second by Debra Huffman to approve the transfer of any necessary amounts from the health department's unrestricted fund balance to cover any cost centers with year-end deficits during the closeout process.

Board of Health Member Information

Mr. Cecil presented board members with a listing of members including addresses and telephone numbers for review. Members were asked to make corrections where needed. It was explained that this information will be listed in the database of special purpose governmental entities for the Pike County Public Health Taxing District.

Allocations

Mr. Cecil presented the allocations for FY 17-18 along with a comparison to FY 16-17. He stated that there were some small increases and decreases in the various funding areas, but none that will have a major impact on the overall budget. We have an overall net increase of \$70,715.43, when excluding the small amount of the Preventive Medicaid allocation from the previous year.

Tax Rate

Mr. Cecil proposed that the tax rate remain at 6 cents per \$100 of assessed property value.

A motion was made by Dr. Mary Anne Belcher to set the tax rate on all real and personal property and all motor vehicles at six (6) cents per one-hundred (\$100) dollars of assessment as presented, Dr. James Justice seconded, motion carried unanimously.

Health Department Budget

Mr. Cecil presented a budget comparison to show the areas where increases and decreases in both expenditures and revenues will be experienced.

There is a significant change in the FY 17-18 budget due to the Pike County Board of Education's decision to no longer provide any financial support to the school nurse program. As a result, the program was ended at the conclusion of the current school year. The FY 17-18 budget reflects this change on the expenditure side in Salaries, Fringe

Benefits and Other, for the Medicaid Match, and on the revenue side in School Board Contracts and Preventive Medicaid receipts.

Two motions are needed concerning employee raises. One to approve a 0%, 3%, or 5% annual increment and the second one will be to approve lump sum payments for those employees that score higher on yearly evaluations. Included in the budget comparison are the estimated costs of approving a 3% or a 5% increment. If a 3% increment is approved, the projected salary and fringe benefits will increase by approximately \$56,935. If a 5% increment is approved, then this will increase the projected salary and fringe benefits by approximately \$97,161.

A motion was made by Dr. Joey Collins to approve a 5% annual increment for employees, with a second by Traci Thornsberry. Motion carried unanimously. A motion was made by Debra Huffman to approve a 0% lump sum payment amount for those employees that score higher on yearly evaluations, with a second by Diana Thacker. Motion carried unanimously.

A motion was made by Dr. James Justice and a second by Dr Mary Anne Belcher to approve the Pike County Health Department's FY 17-18 budget as presented. The budget presented for approval reflected the prior carried motions that included a 5% annual increment for employees with no lump sum payments for those scoring higher on yearly evaluations. Motion carried unanimously.

Taxing District Budget

Mr. Cecil presented a copy of the Taxing District Budget that included the projected tax collections based on the approved tax rate. Also included were the supporting schedules of the estimated opening balances and the estimated cost of building improvements, repairs, and maintenance. Mr. Cecil requested a motion to approve the Taxing District Budget for FY 17-18.

A motion was made by Dr. James Justice and a second by Debra Huffman to approve the Taxing District Budget for FY 17-18. Motion carried unanimously.

Old Business

a) Accreditation Update

Cindy Hamilton, Director of Administrative Services introduced Layne Blackwell as the Accreditation Coordinator. Layne shared with the board draft copies of the CHA, CHIP, and Strategic Plan. The plans will be sent to the printer within the next couple of weeks. Final documents should be available by sometime in July. Copies will be mailed to board members. Layne stated that the health department will hopefully be ready to apply for accreditation within the next year. She added the accreditation team meets later this week and will work more on the timeline.

b) Plans for Majestic

Shelebra Bartley, Physician Assistant, gave an update on the progress at Majestic Elementary. She reported with the help of the female inmates from the Pike County Jail

as well as county employees things were progressing quite well. She stated there may be competition for the restaurant housed inside the building. Shelebra noted the community was excited about the facility. Currently the only hold up is replacing the sewage treatment plant which will be a four week project.

New Business

a) Go 365 Expansion

Jackie Cole, Environmental Health Director, explained the state employees insurance benefit program, Go 365, formerly known as Humana Vitality. Jackie along with several health department employees hosted a Go 365 event in Belfry on Monday, June 5, 2017. Humana Representative, Renee Smith, and Twany Beckham, Director of Wellness in Kentucky, along with 40 individuals with state employees insurance attended the event. Information was provided for the Go 365 program. Jackie noted the mobile unit has been traveling to various locations for the past several years for the convenience of state employees. This program also generates revenue for the health department. Jackie reported for each biometric screening completed, the health department is reimbursed \$55.00 for an approximate profit of \$43.77 per screening. Mr. Cole explained that he got the idea for a more intense program after reviewing screening results from across the county. The Belfry area was chosen as a pilot site and, if successful, the new program will be offered in other areas of the county.

Personnel

School Nurses

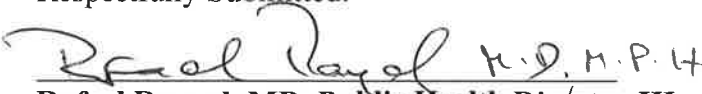
Cindy added to what Jim had already stated about the school health program. Throughout the county, we had 1 nursing supervisor and 19 nurses working in our school health program. Our contract with Pikeville Independent will not change. All school nurses except for two, one for Pikeville Elementary and one for Pikeville High were laid off. Those positions were offered to the nurses with the most seniority. The first two that were offered the positions decided to retire instead. The positions were then offered to the next two with the most seniority, and they did accept. We had 2 nurses to stay on, 2 to retire, and 16 were laid off. Their last day of employment was May 31st.


Adjourn

A motion was made by Diana Thacker to adjourn and a second by Traci Thornsbury. Motion carried unanimously.

Meeting adjourned at 7:16 p.m.

Respectfully Submitted:


Rafael Rangel, MD, Public Health Director III
Secretary to Board


Joey Collins, DVM
Chairman of the Board